

Corsenside Parish Council Meeting

Minutes of the meeting held on Monday the 12th of September 2016

At The Parish Hall, West Woodburn at 7.30pm

Present: - **Councillors:** C. Hamilton (Chair), D. Carrington (Vice Chair), P. Bilton, G. Scott & P. Saunders **Clerk:** K. Traill

- 1) Apologies for absence: - Cllr A. Harding
- 2) Declarations of interest: - Cllr P. Saunders in respect of the Parish Hall Committee.
- 3) Opportunities for members of the public to raise issues: None
- 4) Minutes of the Corsenside Parish Council Meeting held on Monday 4th July 2016: Signed as a true & accurate record.
- 5) Matters arising from the minutes not dealt with elsewhere on the agenda: - None.
- 6) County Councillors Report: - None
- 7) Notification of any other business for discussion, at the chairman's discretion, under item 19 below: - KT 4 items GS 1 item & PB 1 item.
- 8) Update on adopting & signing of new policies, regulations & risk assessments: - None
- 9) Action point list: - 28. Jubilee Stones – Cllr D. Carrington explained that she had received a call from S. Boam asking her to confirm the exact wording required. S. Boam will be back in touch with Cllr D. Carrington when engraving works have been completed. CPC will then need to look at making arrangements to locate the stones.
80. Armstrong St & Whitearce - Cllr C. Hamilton explained that K. Westerby had informed KT that it was on their programme of works & that they hope to have completed 1200m sq by the end of Oct 2016.
86. Community Asset Transfer, The Green, West Woodburn – KT explained that she had been in touch with the solicitor who had sent documents to NCC on the 28th of April & had regularly requested a response however had still not yet received anything. CPC's solicitor was disgusted at the time it was taking NCC to respond & suggested that we seek to recoup some of the costs back from NCC. KT explained that she had also been in touch with County Councillor J. Riddle who was also looking into this matter.
88. Ridsdale Speed Signs – KT informed all that the signs had now been paid for in full following incorrect invoicing from SWARCO - Action complete.
90. Traffic Calming Measures, West Woodburn - KT explained that she had emailed N. Snowdon various times & had also spoken to him asking if we could have a copy of the design & when enforcement would start. N. Snowdon said that he would speak with the police regarding enforcement as the law had changed & get back in touch, however KT had not yet received anything.
- 10) Parish Hall: - KT informed all that the Parish Hall Committee had requested grant assistance & also enquired as to whether CPC historically made an annual grant. Cllrs believed that CPC gave an annual grant to the Parish Hall over a 2-3 year period, however this was not continued. Cllrs discussed the responsibility of using parishioner's money to make donations. Cllrs agreed that CPC should show support towards the Parish Hall & after assessing the budget decided upon a one off grant of £750 to be reviewed in the future depending on parishioner usage of the hall.
- 11) Play Area – West Woodburn: - Cllr C. Hamilton stated that checks had resumed after the holidays & that all was well. KT explained that C. Mowatt had jet washed the play area & had commented on the over-hanging branches. Cllr P. Bilton to cut & remove the branches.

Signed :

Date:

Please note that these are draft minutes & may be subject to change.

12) Wind Power Stations: - Cllr C. Hamilton explained that Cllr A. Harding had attended the last meeting & was happy to continue to represent CPC on the panel. The next meeting in Sept will be held in West Woodburn Parish Hall.

13) Reed Family Commemoration: - The unveiling of the plaque was carried out in the summer holidays with the Reed Family & Cllrs turning out for the occasion. A special thanks to Cllr P. Bilton for his hard work preparing the bench, plaque & area.

14) Volunteer group for small parish maintenance: - There had been little interest in a volunteer group. L. Meikle may be happy to help with some parish maintenance.

15) Community Assets :- Cllr D. Carrington explained about a scheme called 'Community Right to Bid' in which communities can identify & nominate a property that is believed to be of value to their social interests & wellbeing. The scheme gives the community a fair chance to make a bid to buy the property in the open market if the owner decides to change the property's use & sell. A successful application allows the community 6 weeks initially to see if they can organise a potential bid & then 6 month's embargo where the property cannot be sold to anyone else. Cllrs discussed how The Gun Inn was literally the only public building left in Ridsdale, it is where all meetings are usually held. Cllrs agreed that it was important to protect both Public Houses within our parish.

16) Stiddle Hill – Tyre Dumping :- A local resident had requested that CPC look into the matter of the tyre dumping at Stiddle Hill. This issue had been discussed in the past & an enforcement order is believed to have been issued some 4-5 years ago. KT to contact NCC & ask them to look into this matter.

17) Planning Matters: - a) For Decisions – None

b) Decisions from NCC – i. Planning ref: 16/01587/LBC – Listed Consent, Middle Woodburn House – GRANTED
ii. Wildlife & Countryside Act Definitive Map Modification Order No 21 – Byway open to all traffic No 50 – The order has formally been confirmed. Paperwork made available to Cllrs.

18) Other Correspondence: -

a) Domestic & Sexual Violence & Abuse – Northumbria Police – Cllrs decided to support the campaign by displaying the posters.

b) Tilhill Forestry – Yearhaugh – Cllrs informed of Yearhaugh Forest plan.

c) NCC – A board advertising on streets – Info made available to Cllrs.

d) Public Spaces Protection Order for the Control of Dogs – Info made available to Cllrs.

e) Alternative Household Waste Recovery Centre Opening Arrangements – Info made available to Cllrs.

f) NHS - Joining up care in Northumberland – Stakeholder update – Info made available to Cllrs.

g) Ultra Marathon – Info made available to Cllrs.

19) Finances: -

a) Invoices for Payment – i. Playsafety Ltd £88.20 (paid by BACs). ii. SWARCO £5209.51 (paid by BACs) iii. Clerks wages (£310.55) & expenses (£17.99). iv. The Royal British Legion annual wreath + donation £23. vi. Chris Mowatt £780

b) Bank Balance - £10,961.33

c) Monies Received - £382.49 - Transparency Fund for laptop & printer

d) April – July internal audit – All figures checked by Cllr D. Carrington & correct.

d) Requests for Assistance – Corsenside Parish Hall – see point 10.

e) BDO Audit Results – KT informed all that the audit results had been returned & that there were no matters which came to BDO's attention. KT to display the Notice of Conclusion.

f) Cllr C. Hamilton explained that he had received a letter from a local resident requesting a

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grant from CPC in order to help with their nursing studies. Cllrs agreed that historically CPC had never awarded an individual with a grant however would pass on details of the Mission Hall Trust & the Ridsdale Village Hall Trust which can award grants to individuals requesting help with educational fees.

20) Matters for discussion at the Chairman's discretion: - Cllr G. Scott asked KT to inform NCC that the bin in the layby by J. Carroll's memorial was overflowing. Cllr P. Bilton explained that he had been approached by a resident asking if they could donate a bench to the parish to be adopted by CPC. The bench would be located beyond Townfoot towards West Woodburn to take in the view of the craggs. Cllrs agreed that this would be a welcome addition to the parish. KT explained to all the issues surrounding the litter bin outside the Parish Hall which has never been emptied. NCC had stated that they did not have a key to open this bin. On further investigation the issue is to do with a broken bin lock. KT has arranged for a new lock to be sent out & Cllr P. Bilton will fit this. KT also explained that she had once again spoken with N. Power regarding raising the height of the power cable on Main Street. The contact at N. Power stated that works were definitely going to be carried out however he was unable to give a date. KT also discussed with Cllrs the grass surrounding the Old Hemp Memorial. KT to ask C. Mowatt to cut a 2.5 diameter all around the memorial.

20) Next Meeting: - Monday the 3rd of October, 7.30pm at The Parish Hall, West Woodburn.

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Signed :

Date: